

Teaching Experience Increments: Should I port my TTOC days into my contract bank?

In order to figure out whether it is beneficial to move your TTOC days into your contract bank, you will need to know how many days are in your contract bank (top right hand side of your contract work paystub) and how many days are in your TTOC bank (top right hand side of your TTOC paystub). You can only transfer days from your TTOC bank to your contract bank. Deadlines for applying for these transfers are November 15 (for the transfer to occur on December 31st) and June 30 (for the transfer to occur on August 31).

Are you currently in a contract?

Yes

No

One month of TTOC days equals 17 days. You must move your entire TTOC bank (in groups of 17 so there may be a remainder left in your TTOC bank). You are able to transfer your TTOC days every November 15 and June 30. There is a form that needs to be filled out. The form is included in this memo.

You **cannot** port your days if you are not in a contract.

Are you close to 170 days in your TTOC bank?

Yes

No

Are you currently TTOCing regularly?

It may be more beneficial to leave the days in your TTOC bank as you will automatically move up a step on the salary grid when you reach 170 days in your TTOC bank. You will see the change in your increment step and in your paycheque in the month following reaching 170 days. For instance, if you reach 170 days in November, you would see the change effective December 31st.

In order to figure out whether this is beneficial, complete this equations:

$$\begin{aligned} \text{Contract Days} / 20 &= \text{ ______ } (C) \\ \text{TTOC days} / 17 &= \text{ ______ } (T) \end{aligned}$$

If the sum of (C) and (T) is more than 8, it is beneficial to port your TTOC days to your contract bank. If the amount is less than 8 there is probably no benefit to porting the days at this time. Increment increases from your contract bank occur on either September 1 or January 1. Once you have moved up one increment, your contract increment bank will be reset to zero.

No

It may be beneficial to port your TTOC days into your contract bank.

If you have questions, please call the CTA Office (604-792-9233).