

**LETTER of UNDERSTANDING**

Between

School District No.33 (the District”) and

AND

Chilliwack Teachers’ Association (“The Local”)

(Collectively referred to as “the Local Parties”)

RE: Remedy and Information Provision

WHEREAS the Employer (BCPSEA on behalf of the School District #33) and the Union (BCTF on behalf of the Chilliwack Teachers’ Association) signed a memorandum of agreement on March 9, 2017 that restored contract provisions and provided remedy for non-compliant classes, now referred to as Letter of Understanding No. 12 (Agreement Regarding Restoration of Class Size, Composition, Ratios and Ancillary Language);

AND WHEREAS the District seeks to provide remedy as per LOU 12 Article 16 (C)(i)(ii)(iii)(iv) to teachers who are owed remedy during the 2026-27 school year between October 1, 2026 and June 30, 2027.

Therefore, the local parties agree that:

1. The amount of remedy owed will be reported to affected teachers and to the CTA on a monthly basis between November 2026 and June 2027. For example, remedy owed for the month of October 2026 will be reported during the month of November 2026.
2. Teachers who are owed remedy between October 1, 2026 to June 30, 2027 will determine which of the following five remedies will be awarded:

| <b>Options 2.a., 2.b., and 2.c. are available October 1, 2026 to May 31, 2027</b>   | <b>Options 2.d. and 2.e. are available October 1, 2026 to June 30, 2027</b>  |
|---|--|
| a. Additional preparation time for the affected teacher.<br>b. Additional non-enrolling staffing added to the school specifically to work with the affected teacher’s class.<br>c. Additional enrolling staffing to co-teach with the affected teacher. | d. “Individual Remedy Pro-D Funds” used to support the affected teacher’s professional development activities. These “Individual Remedy Pro-D Funds” will be maintained by the CTA until the teacher resigns, retires, or is terminated from the District, upon which time a teacher’s “Individual Remedy Pro-D Funds” will be transferred into the general Professional Development Fund.<br>e. “Learning Resources Funds” for affected teachers to purchase eligible learning/classroom resources between January 20, 2027 to December 17, 2027. Such resources are the property of the District but will continue in the possession of the teacher even if they move schools within the District. Any remaining “Learning Resources Funds” after December 17, 2027 will be forwarded to the CTA by January 20, 2028 and placed into the teacher’s “Individual Remedy Pro-D Funds” to support teacher professional development activities. |

3. Teachers selecting either 2.d. or 2.e. as their remedy option from the above list will continue to hold this as their option for all remedy owed to the affected teacher between October 1, 2026 to June 30, 2027, including for an remedy outstanding beyond the 2026-27 school year.

4. Teachers who select options 2.a., 2.b., or 2.c. for remedy owed between October 1, 2026 to May 31, 2027 and who have remedy outstanding as of May 31, 2027 will have the option of converting their outstanding remedy to either 2.d. or 2.e effective June 1, 2027. If the affected teacher's class continues to be in remedy for the month of June 2027, they will continue to hold either 2.d. or 2.e. as their remedy option.
5. If a teacher's class comes into remedy for the first time in the month of June 2027, they will have the option of either 2.d. or 2.e. for their 2026-27 remedy owed.
6. Where remedy owed is converted to a dollar amount, the formula stated on page 9 "Step-by-Step Guide: Remedies for Non-Compliance with Class Size and Composition Limits" dated December 2019 will be applied using the applicable years' average teacher salary.
7. If no option is selected by July 7, 2027, the default option will be 2.d. "Individual Remedy Pro-D Funds" for professional development activities.
8. The District and the CTA will jointly agree on a Learning Resources Guidelines document applicable for teachers who select option 2.e. The purpose of the guiding document will be to provide examples of acceptable and unacceptable purchases of learning/classroom resources in accordance with this Letter of Understanding. Additionally, the guiding document will outline the process for purchasing such resources.

The terms of this agreement will be effective for remedy accrued during the 2026-27 school year, expiring on January 20, 2028.

It is understood that for the valuable consideration expressed herein the parties to the collective agreement will not make any further claims or take any proceedings whatsoever against the other party. Nothing in this clause precludes either party from taking action to enforce the terms of this agreement. It is also understood that these terms of settlement apply only in School District 33 (Chilliwack) and are without prejudice and without precedent in any other district or for the provincial parties.

Signed this 9th day of June, 2026.



Chilliwack Teachers' Association



Sulagna Nayak, HR Manager

School District 33 (Chilliwack)

# Remedy – Learning Resources Process & Guidelines



Teachers who are owed remedy, as per the class size and composition limitations set out in the District's restored local language, will determine which of the agreed upon remedies will be awarded in accordance with Letter of Understanding No. 12 of the Collective Agreement.

For the 2026-27 school year, the District and the CTA have agreed to offer funds for learning/classroom resources as one of the options available for remedy accrued between October 1, 2026 to June 30, 2027.

## Process for accessing funds for Learning/Classroom Resources

1. Human Resources will email all teachers who are owed remedy during the 2026-27 school year. Click the link in the email from HR to complete the 'Remedy Selection Survey 2026-27' and choose "Learning Resources Funds" as your preferred option.
2. Submit a Remedy Learning Resources pre-approval eForm through [PowerSchool Web Portal](#) to obtain approval from your Principal (if site-based) or Human Resources (if TTOC'ing) before purchasing your requested learning resources.
3. Purchase eligible Learning Resources, based on the guidelines below, using either:
  - a. Your District Purchasing Card (BMO);
  - b. Your personal funds (i.e. your personal credit card, banking card, cash, etc.); or
  - c. Through an authorized purchaser for your school (i.e. Principal, Vice Principal or Business Manager).
4. If purchasing with your own personal funds, submit a Staff Reimbursement Form through [PowerSchool Web Portal](#) to be reimbursed via direct deposit. Make sure to indicate "remedy" in the comments box and attach your receipt(s). Please note that billing and/or shipping information of your purchase must match the name of the teacher in remedy. If resources are purchased in U.S. Dollars, the reimbursement request must include the Canadian Dollar equivalent paid. The approval will be from your Principal (if site-based) or Human Resources (if TTOC'ing).
5. All remedy funds for learning resources must be submitted between January 20, 2027 to December 17, 2027.
6. As class numbers can fluctuate throughout any given month, funds cannot be accessed in advance of accruing them. Please wait for HR to confirm your remedy amount via email before making your purchase.
7. Learning Resources purchased are for the teacher's use. You may bring resources with you to other schools within SD33, however, the resources remain the property of the District in the event that you leave SD33.
8. Teachers may pool their remedy funds with other teachers to purchase shared resources. If intending to do so, please take the following steps:
  - a. Consult with your Principal.
  - b. When submitting the staff reimbursement form or BMO receipt(s), make sure to include the names of all teachers who are contributing their remedy funds.

Originated: June 5, 2024

Revised: October 23, 2024

Revised: June 23, 2025

Revised: June 9, 2026

# Remedy – Learning Resources Process & Guidelines



Guidelines for purchasing eligible Learning Resources

Teachers may purchase resources that enhance the learning environment for students.

| Eligible Resources  | NOT Eligible  |
|---|---|
| <ul style="list-style-type: none"> <li>• Books</li> <li>• Learning/classroom supplies</li> <li>• Learning/classroom visuals</li> <li>• Software programs or technology that aide student learning (consult with Principal and verify with the IT department first)</li> <li>• Furniture (see guidelines below)</li> <li>• Guest Speakers</li> </ul> | <ul style="list-style-type: none"> <li>• Software programs or technology hardware (Apple watch, iPad/tablet, laptop, computer, etc.) for personal use</li> <li>• Professional Development</li> <li>• Field Trips</li> </ul> |

## Furniture Purchase/Installation Guidelines

The following vendors are commonly used for furniture purchases in SD33 and the majority of products made by these companies are suitable for school purposes:

| Furniture Vendor                    | Website  | Contact   |
|-------------------------------------|--|---|
| CDI Spaces                          | <a href="http://www.cdispaces.ca">www.cdispaces.ca</a>                   | Sales Rep: <a href="mailto:bradleyt@cdispaces.ca">bradleyt@cdispaces.ca</a><br>Business Development Manager: <a href="mailto:gladysh@cdispaces.ca">gladysh@cdispaces.ca</a> |
| Educan School Furniture             | <a href="http://www.educanltd.com">www.educanltd.com</a>                 | Account Manager: <a href="mailto:rlee@educanltd.com">rlee@educanltd.com</a>   |
| Grand & Toy/<br>Workspace Interiors | <a href="http://www.workspaceinteriors.ca">www.workspaceinteriors.ca</a> | Account Executive: <a href="mailto:JacquieMellis@workspaceinteriors.ca">JacquieMellis@workspaceinteriors.ca</a>   |
| School Specialty                    | <a href="http://www.schoolspecialty.ca">www.schoolspecialty.ca</a>       |   |
| SD33 Cabinet Shop                   | <a href="http://www.assetplanner.com">www.assetplanner.com</a>           | * for custom build shelving and cabinetry, please log your request through Asset Planner to receive a quote.  |

If you have questions about product suitability or would like to purchase furniture from vendors not listed above, please contact Bryce Stephenson ([bryce\\_stephenson@sd33.bc.ca](mailto:bryce_stephenson@sd33.bc.ca)).

Furniture Installations – any furniture pieces needing to be secured or wall-mounted for safety purposes should be installed by the SD33 Carpentry Team. This includes tall cabinets, wall-mounted cabinets, tall shelving, floating shelves, etc. Please log your request through Asset Planner.