

Dated for reference July 19, 2019

Appendix "A"

LETTER OF UNDERSTANDING

BETWEEN:

B.C. PUBLIC SCHOOL EMPLOYERS' ASSOCIATION/BOARD OF EDUCATION OF SCHOOL DISTRICT
NO. 33 (CHILLIWACK)

("BCPSEA" / the "School District")

AND:

BRITISH COLUMBIA TEACHERS' FEDERATION/CHILLIWACK TEACHERS' ASSOCIATION

(the "Union")

Re: Middle School Hours of Work

The parties agree to the terms of this Letter of Understanding with respect to Middle School hours of work:

1. Teachers weekly instructional hours will not exceed 27.5 hours per week (or other total weekly hours agreed between the parties), inclusive of 2.5 hours total per week of support block time ("Support Blocks").

2. Support Blocks will be scheduled for two days per week, in consultation with the school staff committee.
3. During Support Blocks, teachers may be assigned to instruct particular courses and/or to provide instructional support to students. These assignments will be determined after consultation with teachers. It is understood that when providing instructional support, teachers may be engaged in a variety of activities, including collaboration, consistent with the Chilliwack Middle School Values, Vision and Mission Statement.
4. Teachers' preparation time of 12.5% will be provided as follows:
 - a. 12.5% of teachers' non-Support Block instructional time will be scheduled as preparation time; and,
 - b. 12.5% of teachers' Support Block instructional time will be taken by teachers during Support Block time, at time(s) determined in consultation with the school principal.
5. This Letter of Understanding will apply to the 2019-2020 and 2020-2021 school years. Either party may provide notice of non-renewal of this Letter of Understanding, by no later than February 1, 2021. If neither party provides notice of non-renewal by February 1, 2021, then the Letter of Understanding will be renewed for the 2021-2022 school year. The parties will meet in February 2020 to discuss this Letter of Understanding, including any amendments that may be proposed by either party at that time. In the event of differences over proposed amendments at that time, the parties will endeavour to reach agreement with the assistance of Corinn Bell as facilitator. The terms of this Letter of Understanding may be amended at any time by mutual agreement of the parties.

6. The parties agree that any dispute regarding the terms of this Letter of Understanding will be referred to Arbitrator Corinn Bell for resolution.

Dated at Chilliwack, British Columbia this 22
day of July, 2019.

Board of Education of School District No. 33
(Chilliwack)

Per: *Samara Hivach*
Authorized Signatory

Dated at Chilliwack, British Columbia this
16th day of August, 2019.

Chilliwack Teachers' Association

Per: *Ed [Signature]*
Authorized Signatory

Dated at Vancouver, British Columbia this 9th
day of Sept, 2019.

British Columbia Public School Employers' Association

Per: *Rene Del Regro*
Authorized Signatory

Dated at Vancouver, British Columbia this
22 day of August, 2019.

British Columbia Teachers' Federation

Per: *[Signature]*
Authorized Signatory