



**LETTER OF UNDERSTANDING
BETWEEN
SCHOOL DISTRICT 33 (CHILLIWACK)
AND
CHILLIWACK TEACHERS' ASSOCIATION (CTA)**

Re: Assessment and Evaluation Days – 2022 - 2023

This Letter of Understanding is further to our meetings on April 25, 2022 and May 4, 2022, regarding the **Assessment and Evaluation Days for the 2022 – 2023 school year.**

Article D.22.2.C of the Collective Agreement states:

One (1) full day and two (2) early dismissals after instruction of three hours for student assessment/evaluation and parent/teacher consultation for each formal reporting period.

The purpose of these 3 days, combined with the 3 early dismissals – will provide time for teachers to meaningfully communicate with parents as well as to provide support on assessment pedagogies that inform instruction and promote student achievement.

We have agreed to the following outcomes for the **Assessment and Evaluation Days:**

These days need to offer flexibility and choice for our staff, connected to key areas of our School and District goals in order to engage staff. Our staff are in different places in their learning journey, with a range of comfort levels and expertise connected to assessment, evaluation and communicating student learning (CSL).

Session One for each day is reserved for each school staff to work together on a key topic. The principal will work with the school based pro-d committee to plan this session. All staff attend (CTA & CUPE). This session will not exceed 75 minutes in length.

Sessions 2-4 are designed for teaching staff to have some flexibility and choice in how best to utilize their time. Sessions will be offered by the District/School that are connected to our strategic goals, with the goal of ensuring we have “confident teaching staff, able to implement the goals of our strategic plan.”

Teachers, who are confident in these areas (assessment, evaluation, CSL) have the choice of attending these sessions, or of using the time in the way they see best.

Example Topics: District / Provincial Assessments (ACT, SNAP, SWWs, Primary Screeners), Class Profile Use, Paradigm Use, IEP Goal Setting and Assessment, Student Self-Assessment Strategies plus school-based examples.



The dates for the days are as follows:

Assessment and Evaluation Dates for 2022-23:

Secondary – Nov. 10, Jan. 27, and Apr. 21

Elementary/Middle – Nov. 28, Jan. 27, and Jun. 2

Early Dismissal Dates for 2022-23:

Secondary – Oct. 28, Mar. 17, and Jun. 29

Elementary/Middle – Nov. 4, Feb. 16, and Jun. 29

This agreement is strictly on a without prejudice and without precedent basis and is not to be referred to in any other matter.

Agreed this 15th day of Sept., 2022

For School District 33

Nadine Clattenburg
Please print name

[Signature]
Signature

District Principal HB
Title

For CTA

Danielle Bennett
Please print name

[Signature]
Signature

President, CTA
Title