

February 6, 2020

Annual General Meeting and TTOC Breakfast

Welcome to 2020! There are a few events coming up that TTOCs may be interested in attending.

The Annual General Meeting (AGM) of the BCTF is the major decision-making body of the Federation. If you have never attended an AGM, you should consider putting your name forward to your Local President to be a local delegate. This is a democratically run meeting where almost 800 voting members will consider recommendations from the Executive Committee and Representative Assembly and resolutions from locals and sublocals. This is the meeting where the fees for BCTF membership are decided along with dozens of topics that impact the way the BCTF operates.

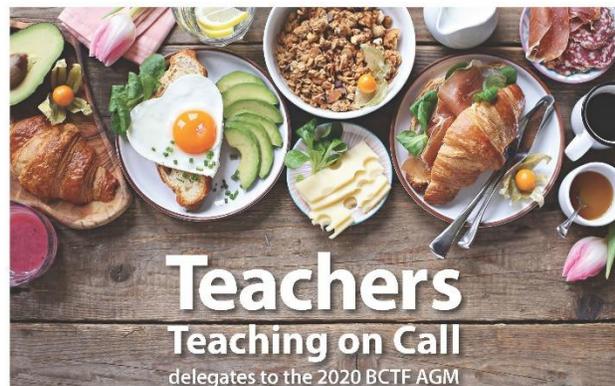
The 2020 AGM will begin on the evening of Saturday, March 14, in the ballroom of the Hyatt Regency Hotel, and it will conclude on the evening of Tuesday, March 17. If you are a local delegate, you will want to attend the **TTOC breakfast** on Sunday at 8:00 a.m. We will be sending out more information on location this month. This breakfast is an opportunity for TTOCs to network and discuss resolutions and recommendations that are of interest to TTOCs. In addition to meeting your Teachers Teaching on Call Advisory Committee (TTOCAC), the BCTF Executive Committee candidates have also been invited to attend this breakfast. This is an excellent opportunity for you to meet and greet!

Please let us know if you will be attending the TTOC breakfast!

Date: March 15, 2020

Time: 8:00–9:00 a.m.

Place: White Spot Restaurant
405 Dunsmuir Street, Vancouver, BC
Phone: 604-899-6072



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Please RSVP to Bonnie Quan Symons bquansymons@bctf.ca by Monday, March 9, 2020.



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New Teachers' Conference in Nelson

There will be a regional **New Teachers' Conference** in Nelson on May 23 with a pre-conference welcome reception from 5:00–7:00 p.m. on Saturday evening. Registration will be open soon, but here is a [preview of the workshops being offered](#). Contact your Local President to see if your local can provide assistance for TTOCs to attend this conference.



Workshops for TTOCs

Local TTOC contacts may want to book some of the following workshops for their local.



The **Employment Insurance** workshop/seminar is particularly useful for TTOCs as the summer vacation period draws nearer. The online version of this seminar can be found [here](#), or you can book a facilitator to come to your local free of charge. This workshop can be scheduled for after-school hours to allow access for TTOCs. More details, including how to book this workshop, can be found [here](#).



The **New Teachers** workshop has been designed to familiarize new teachers, including TTOCs, with the BCTF and the supports offered to teachers. This workshop can be scheduled as an after-school/evening workshop or a School Union Rep Training (SURT) workshop. If you are interested in offering this workshop to TTOCs during a professional development day, contact your Local President to see if it can be one of the four SURTs that your local can book per year. It is possible to use part of the local's SURT grant to pay TTOCs to attend this workshop, but this must be discussed with your Local President before making any plans.

This workshop is divided into modules. Organizers may select specific modules or book the full workshop.

- History of the BCTF
- Professional Relationships (Code of Ethics, Teacher Regulation Branch standards, setting boundaries, and working with parents)

- Myth Busters: Rights and Responsibilities (collective agreement, occupational health and safety, and evaluations)
- Professional Learning (professional development, in-service, PSAs, and curriculum)
- Your Union! (involvement, services).

To book this workshop, [click here](#).



Classroom Management for TTOCs

TTOCs must establish rapport with students quickly and use management strategies that work for them. This workshop explores the basics of classroom management and how TTOCs can adapt these strategies for their work. TTOCs will explore practical strategies for creating a positive environment and taking constructive action with individual students. To book this workshop, click [here](#).

Tools for TTOC Union Engagement

The TTOCAC has developed a few tools for you to share with your TTOCs that will be useful for them.

The **TTOC checklist notebook** lists health and safety items that TTOCs should be aware of when they work in a school. All too often, TTOCs arrive at a new school and are not given any orientation to that workplace. This checklist reminds TTOCs of the questions to ask and provides a tangible record of the procedure in each worksite. This is valuable information as it can show trends in the district and in certain schools.



It is often very difficult for TTOCs to know who the staff reps and other union reps are at work sites. The TTOCAC has developed a **poster** that can be copied and filled in for each school, showing the names and locations of the unions reps, including the staff rep, health and safety contact, and others.

Please contact Bonnie Quan Symons at bquansymons@bctf.ca if you would like notebooks or the school union rep poster.

SuperTeach!

Dear SuperTeach,

I was called to a secondary school to teach French and Spanish today, and I left feeling a little uncomfortable. The office staff asked me to enter attendance for the TTOC from yesterday because they hadn't been able to log into MyEdBC. I was also told that if I couldn't log in today, I should leave a paper list of attendance for the classroom teacher to enter into MyEdBC when they return.

However, I'm concerned that attendance records might be seen as legal documents. What are the requirements for entering attendance? As a teacher (or as a TTOC) should I be entering attendance for students I didn't actually see?

Sincerely,

Ghosted Pour/Para Students (GPS)

Dear GPS,

It sounds like you were feeling very uncomfortable with this situation. Class attendance records are, strictly speaking, not legal documents, in that they are not contracts. However, they are records that the school administration would rely heavily on when determining a student's pattern of attendance or when wanting to contact parents about attendance issues. If you are asked to enter someone else's handwritten attendance details, you should contact the school administration to make it clear that these were not your records and you did not actually see these students in class, so you cannot guarantee accuracy. If the administrator directs you to enter the attendance records into MyEdBC, you should do so but also keep a record of the conversation with the administrator in case there are further questions.

Sincerely,

SuperTeach



Dear SuperTeach,

Help! I don't know what to do. I went to a PD day at a school last week, even though I was not paid for the day. I was happy to go, as it looked like it was going to be a great opportunity for me to learn about the revised curriculum. Sadly, I didn't get to experience the whole day, as I tripped over a chair leg in the cafeteria at lunch and sprained my ankle very badly. I had to go home because of it. I have not been able to work since that day. What can I do to get some sort of compensation for this time when I'm unable to earn any money? Am I covered by WCB for this time when I can't work?

Signed,

Sprained And Depressed (SAD)

Dear SAD,

There is no simple answer to this question. While you were on school property when your injury occurred, you were not being paid for the day. WCB approves or denies claims on a case-by-case basis and will take all of the information into account when making their decision.

You should fill out your 6A Form and file a claim by calling the Teleclaim service at 1-888-WORKERS right away. If your claim is denied, you should contact Luke Olver, who is the WCB advocate at the BCTF, as an appeal may be possible. You can get in touch with him by email at lolver@bctf.ca or by phone at 604-871-1890.

Sincerely,

SuperTeach



Jenny Garrels
Assistant Director

Professional and Social Issues Division
British Columbia Teachers' Federation
100-550 West 6th Avenue
Vancouver, BC V5Z 4P2
604-871-1871
jgarrels@bctf.ca
lt/tfeu